

Terms and Conditions

Agreement between User and www.TopTierFBS.com

Welcome to www.TopTierFBS.com. The www.TopTierFBS.com website (the "Site") is comprised of various web pages operated by Top Tier Financial & Business Solutions, LLC ("Top Tier FBS or TTFBS"). www.TopTierFBS.com is offered to you conditioned on your acceptance without modification of the terms, conditions, and notices contained herein (the "Terms"). Your use of www.TopTierFBS.com constitutes your agreement to all such Terms. Please read these terms carefully, and keep a copy of them for your reference.

www.TopTierFBS.com is an E-Commerce Site.

Top Tier Financial Services provides support services, consulting services and products to individuals and business owners to assist with their businesses or to assist with the services that are being requested. These services pertain to business development and structuring, tax preparation, planning, and representation, bookkeeping, and notarial services and any services related to noted services.

Privacy

Your use of www.TopTierFBS.com is subject to Top Tier FBS or TTFBS's Privacy Policy. Please review our Privacy Policy, which also governs the Site and informs users of our data collection practices.

Electronic Communications

Visiting www.TopTierFBS.com or sending emails to Top Tier FBS or TTFBS constitutes electronic communications. You consent to receive electronic communications and you agree that all agreements, notices, disclosures and other communications that we provide to you electronically, via email and on the Site, satisfy any legal requirement that such communications be in writing.

Your Account

If you use this site, you are responsible for maintaining the confidentiality of your account and password and for restricting access to your computer, and you agree to accept responsibility for all activities that occur under your account or password. You may not assign or otherwise transfer your account to any other person or entity. You acknowledge that Top Tier FBS or TTFBS is not responsible for third party access to your account that results from theft or misappropriation of your account. Top Tier FBS or TTFBS and its associates reserve the right to refuse or cancel service, terminate accounts, or remove or edit content in our sole discretion.

Children Under Thirteen

Top Tier FBS or TTFBS does not knowingly collect, either online or offline, personal information from persons under the age of thirteen. If you are under 18, you may use www.TopTierFBS.com only with permission of a parent or guardian.

Cancellation/Refund Policy

Due to the particular nature of each service and/or product rendered. All services and products are non-refundable. We do not offer subscriptions but in the event subscriptions are created and open to the public you will be able to cancel said subscription without penalty. Said subscription must be canceled at least 10 days before the next billing date. Plans, Classes, and Session that can be purchased in multiples, at one time, or via a payment plan are non-refundable. Each service as its own terms and conditions on top of these terms and conditions. Please be sure to review the terms & conditions, refund policies, and privacy policies before purchasing any service and/or product

Links to Third Party Sites/Third Party Services

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No Unlawful or Prohibited Use/Intellectual Property

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All content included as part of the Service, such as text, graphics, logos, images, as well as the compilation thereof, and any software used on the Site, is the property of Top Tier FBS or TTFBS or its suppliers and protected by copyright and other laws that protect intellectual property and proprietary rights. You agree to observe and abide by all copyright and other proprietary notices, legends or other restrictions contained in any such content and will not make any changes thereto.

You will not modify, publish, transmit, reverse engineer, participate in the transfer or sale, create derivative works, or in any way exploit any of the content, in whole or in part, found on the Site. Top Tier FBS or TTFBS content is not for resale. Your use of the Site does not entitle you to make any unauthorized use of any protected content, and in particular you will not delete or alter

any proprietary rights or attribution notices in any content. You will use protected content solely for your personal use, and will make no other use of the content without the express written permission of Top Tier FBS or TTFBS and the copyright owner. You agree that you do not acquire any ownership rights in any protected content. We do not grant you any licenses, express or implied, to the intellectual property of Top Tier FBS or TTFBS or our licensors except as expressly authorized by these Terms.

Third Party Accounts

You will be able to connect your Top Tier FBS or TTFBS account to third party accounts. By connecting your Top Tier FBS or TTFBS account to your third party account, you acknowledge and agree that you are consenting to the continuous release of information about you to others (in accordance with your privacy settings on those third party sites). If you do not want information about you to be shared in this manner, do not use this feature.

International Users

The Service is controlled, operated and administered by Top Tier FBS or TTFBS from our offices within the USA. If you access the Service from a location outside the USA, you are responsible for compliance with all local laws. You agree that you will not use the Top Tier FBS or TTFBS Content accessed through www.TopTierFBS.com in any country or in any manner prohibited by any applicable laws, restrictions or regulations.

Indemnification

You agree to indemnify, defend and hold harmless Top Tier FBS or TTFBS, its officers, directors, employees, agents and third parties, for any losses, costs, liabilities and expenses (including reasonable attorney's fees) relating to or arising out of your use of or inability to use the Site or services, any user postings made by you, your violation of any terms of this Agreement or your violation of any rights of a third party, or your violation of any applicable laws, rules or regulations. Top Tier FBS or TTFBS reserves the right, at its own cost, to assume the exclusive defense and control of any matter otherwise subject to indemnification by you, in which event you will fully cooperate with Top Tier FBS or TTFBS in asserting any available defenses.

Arbitration

In the event the parties are not able to resolve any dispute between them arising out of or concerning these Terms and Conditions, or any provisions hereof, whether in contract, tort, or otherwise at law or in equity for damages or any other relief, then such dispute shall be resolved only by final and binding arbitration pursuant to the Federal Arbitration Act, conducted by a single neutral arbitrator and administered by the American Arbitration Association, or a similar arbitration service selected by the parties, in a location mutually agreed upon by the parties. The arbitrator's award shall be final, and judgment may be entered upon it in any court having jurisdiction. In the event that any legal or equitable action, proceeding or arbitration arises out of or concerns these Terms and Conditions, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees. The parties agree to arbitrate all disputes and claims in regards to these Terms and Conditions or any disputes arising as a result of these Terms and Conditions, whether directly or indirectly, including Tort claims that are a result of these Terms and Conditions. The parties agree that the Federal Arbitration Act governs the interpretation and enforcement of this provision. The

entire dispute, including the scope and enforceability of this arbitration provision shall be determined by the Arbitrator. This arbitration provision shall survive the termination of these Terms and Conditions.

Class Action Waiver

Any arbitration under these Terms and Conditions will take place on an individual basis; class arbitrations and class/representative/collective actions are not permitted. THE PARTIES AGREE THAT A PARTY MAY BRING CLAIMS AGAINST THE OTHER ONLY IN EACH'S INDIVIDUAL CAPACITY, AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PUTATIVE CLASS, COLLECTIVE AND/ OR REPRESENTATIVE PROCEEDING, SUCH AS IN THE FORM OF A PRIVATE ATTORNEY GENERAL ACTION AGAINST THE OTHER. Further, unless both you and Top Tier FBS or TTFBS agree otherwise, the arbitrator may not consolidate more than one person's claims, and may not otherwise preside over any form of a representative or class proceeding.

Liability Disclaimer

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Termination/Access Restriction

Top Tier FBS or TTFBS reserves the right, in its sole discretion, to terminate your access to the Site and the related services or any portion thereof at any time, without notice. To the maximum extent permitted by law, this agreement is governed by the laws of the State of North Carolina and you hereby consent to the exclusive jurisdiction and venue of courts in North Carolina in all disputes arising out of or relating to the use of the Site. Use of the Site is unauthorized in any jurisdiction that does not give effect to all provisions of these Terms, including, without limitation, this section.

You agree that no joint venture, partnership, employment, or agency relationship exists between you and Top Tier FBS or TTFBS as a result of this agreement or use of the Site. Top Tier FBS or TTFBS's performance of this agreement is subject to existing laws and legal process, and nothing contained in this agreement is in derogation of Top Tier FBS or TTFBS's right to comply with governmental, court and law enforcement requests or requirements relating to your use of the Site or information provided to or gathered by Top Tier FBS or TTFBS with respect to such use. If any part of this agreement is determined to be invalid or unenforceable pursuant to applicable law including, but not limited to, the warranty disclaimers and liability limitations set forth above, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the intent of the original provision and the remainder of the agreement shall continue in effect.

Unless otherwise specified herein, this agreement constitutes the entire agreement between the user and Top Tier FBS or TTFBS with respect to the Site and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral or written, between the user and Top Tier FBS or TTFBS with respect to the Site. A printed version of this agreement and of any notice given in electronic form shall be admissible in judicial or administrative proceedings based upon or relating to this agreement to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed form. It is the express wish to the parties that this agreement and all related documents be written in English.

Changes to Terms

Top Tier FBS or TTFBS reserves the right, in its sole discretion, to change the Terms under which

www.TopTierFBS.com is offered. The most current version of the Terms will supersede all previous versions. Top Tier FBS or TTFBS encourages you to periodically review the Terms to stay informed of our updates.

Contact Us

Top Tier FBS or TTFBS welcomes your questions or comments regarding the Terms:

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